

Intermediate Level Education for AMEDD Officers

Medical Service Corps Branch Training and Education Website

<https://www.hrc.army.mil/site/protect/Active/opmsc/EduAndTng.htm>

“Board Selection, Activation, Attendance & FAQs”

Today, I checked my email and received a message that I was selected by the CSC (Command and Staff College) Board for Intermediate Level Education. How was I selected and what do I do next?

Board Process (JUN): Due to a limited number of resident ILE seats available to both AMEDD and Special Branch Officers, the Army G-3 requires a board selection process to determine which officers are qualified to attend. All AMEDD officers who have completed the Captain's Career Course (CCC or CLC3), have between 8-14 years of active federal commissioned service (AFCS), and otherwise remain eligible for ILE are boarded annually by the DA Secretariat's Office. This board follows the same procedures as a normal promotion board and officers with the stronger files (deployments, command, updated photo, etc.) have a better chance for selection and will rank higher on a non-published Order of Merit List (OML). AMEDD officers will be afforded the opportunity to review “my board file” and should ensure their files are fully prepared as they are competing for the following 161 total resident seats:

- 20 MS seats and 7 MC seats at Fort Leavenworth for the ILE-AOWC (11-months in duration) and these officers must be a Medical Operational Planner (67J, 70H, 70K, 72D) or a selected MC officer.

- 134 total AMEDD seats for 12 annual classes at 3 locations (4-months in duration). These locations are Fort Belvoir (6 classes), Fort Gordon (3 classes), and Fort Lee (3 classes). Monterey is no longer available.

Board Results (AUG): All eligible officers are boarded annually and of these, only 600 officers will receive the opportunity to attend ILE in a resident status. Of these 600 officers, only 161 resident seats will become available. As soon as the board results are sent to the Medical Service Corps Branch, the Chief of Training and Education forwards the results to the respected branch education officers for notification.

Message from the Chief (SEP): Once the Branch Chief reviews the results, he or she sends a congratulatory message to the selected officers. Within this message is a preference statement that each officer must complete and send back to his or her branch. This statement captures the following:

- Does the officer wish to accept or decline this opportunity?
- Has the officer already completed any type of ILE?
- Does the officer wish to attend ILE/AOWC or just ILE-Course Location?
- What locations and dates of attendance does the officer prefer?

Your Next Move (NLT 1 NOV): Selected officers that may get a chance to attend resident ILE should complete the preference sheet as soon as possible and send back to their respected branch. Additionally, they should keep the education POC and Career Manager informed of any changes (completions, cancellations, personal issues, deployments, etc.).

Roles of the Training and Education Officer: Once all the preference sheets are collected, the training officer develops a course slating based on the preferences of each individual officer. Officers will likely move up the OML due to deployments, declinations, previously undisclosed completions via distance learning and the reserves, and other factors. Depending on the OPTEMPO, it is feasible that even the last officer on the OML could be activated for one of the competitive resident seats.

Activating Eligible Officers (JAN): Once an officer is slated based on allocations, personal preference and current mission, he or she is sent another form with course information, location and dates. If the officer agrees to a 2 year active duty service obligation (ADSO) and the officer's chain of command supports the attendance, the officer will sign the form and return to his training and education officer. Once the form is received, the officer will be entered into the Army Training Requirements and Resources System portal (ATRRS) and then receives an official course message from ATRRS.

Roles of the Activated Officer: Once activated, the officer must do the following:

- Contact the training and education officer and career manager with any changes in status that might affect attendance.
- Enroll online with the Fort Leavenworth site (see MS Branch – Training and Education Website or training officer)
- Obtain a fund-cite 30 days prior to the course start date (see MS Branch – Training and Education Website or training officer)
- Report to the course and complete requirements.

ILE Process Timeline: (Estimated Timeline)

- JUN: CSC Board Meets
- AUG: Board Results are Received at Health Services Division
- SEP: Board Results and Branch Chief's Message Released
- NOV: Preference Sheets Received
- JAN: Course Slate Completed with Officer Notification
- AUG: First Courses of ILE and ILE/AOWC Begin

Frequently Asked Questions:

Q: What is the difference between ILE-CC and AOWC?

A: Intermediate Level Education-Common Core is the common core course required to achieve Military Education Level 4 or CSC Graduate status. Advanced Operations Warfighting Course (AOWC) is an additional 7 month course that follows ILE-Common Core and is taught at Fort Leavenworth and open to 20 Operational Medical Planners and 7 Medical Corps Officers each year.

Q: How many seats are annually available for ILE and ILE/AOWC?

A: 134 for ILE-CC and 27 for ILE/AOWC.

Q What is the difference between selected and activated?

A: 600 officers are selected each year for possible attendance. Only 134 (ILE-CC) and 27 (ILE/AOWC) are activated.

Q: Why is the Order of Merit List (OML) Not Published?

A: It is DA policy not to release OML sequence numbers for school related boards. Officers will not be given their OML number and are encouraged not to ask for it. Career Managers may

Speak candidly with the officer and discuss attendance possibility based on general OML position (top third, middle third, bottom third), upcoming deployments, PCS moves, etc. This is why it is imperative to prepare your board file with a recent photo and accurate documentation.

Q: What are my options if I have already completed ILE?

A: In rare instances, an officer who has already completed ILE is selected by the board because the officer record brief did not reflect accordingly. If officers have already completed any version of ILE, they are discouraged from attending a resident seat. AOWC is the exception and must be discussed with the career manager.

Q: If I am not selected or activated this year, what happens?

A: Every officer that has not yet attended and who remains eligible will be re-boarded every year and able to compete for the allocated seats.

Q: If I am a 67J, 70H, 70K, or 72D, do I have to attend ILE/AOWC?

A: Although these AOCs are strongly encouraged to attend this course, only ILE-Common Core (the 4-month course) is required to be a CSC graduate and MEL 4 qualified.

Q: Realistically, what are my chances to attend a resident course?

A: Even those officers that are not in the top 134 or 27 for AOWC may have an opportunity for possible activation. Since many officers are deployed or cannot attend, the OML can be exhausted during the course of the year. Some officers may also get a last minute call to fill a vacated seat due to an unforecasted cancellation.

Q: If I did not get selected by the CSC (ILE) Board and / or I do not feel I will have the opportunity to attend a resident course, what are my options?

A: If you have between 8-14 years of Active Federal Commissioned Service (AFCS) you may enroll in nonresident ILE that is available in two formats:

-The S format (Web-Based Correspondence Version) is organized into three sequential phases consisting of numbered modules or sub-courses. Each module or sub-course is a self-contained block of instruction containing one or more examinations graded on-line. Several modules require submission of written products that are graded based on established objective criteria.

-The M format (TASS Battalion Reserve Program) primarily targets Reserve component (Active Officers can apply) officers and is presented in Total Army School System (TASS) Training Battalions at teaching locations throughout the world. This option is also organized into three sequential phases with modules of sub-courses corresponding to those in the S format. Each module or sub-course contains written requirements and may contain one or more examination. This option is approximately 13-18 months in duration: Phase I (two weeks of training in the summer), Phase II (from October through May in evening or weekend formats depending on the school), and Phase III (two weeks of training the following summer).

If you have less than 8 or more than 14 years AFCS, you can still enroll provided you have a waiver from the Army G-3. This waiver is submitted through the Medical Service Corps Education and Training Office. Please visit the MS Education & Training Website for more information.

Q: If I am scheduled to attend a course and must cancel due to deployments, unit mission, or personal reasons, can I get into the next available class?

A: Unfortunately, there are no longer deferments since there are no principle selects. Once the slate is prepared, officers will not be bumped. Deployments are going to happen and since the Army's priority is filling deployable units, this is a realistic scenario.

Q: If I am a non-due course officer (direct commission) who entered active duty as a Captain or Major, and do not yet have 8 years of AFCS, what are my options?

A: At this time, you may not compete for seats in resident ILE until you have 8 years of AFCS but you can obtain a waiver from the Army G-3 that is prepared by the MS Education and Training Section. If approved, the officer can enroll in a non-resident version of the ILE-CC that is equivalent to the resident course for satisfying career-education requirements. This is presented in two formats (M and S), and must be completed within 18 months of enrollment.

Q: I am currently enrolled in the correspondence course and selected to attend in residence, what actions do I take?

A: You may accept a seat and then you must contact your counselor and disenroll from your current course. If you are nearing completion of your current course, you are highly encouraged to remain enrolled and complete the course.

Q: Now That I am Ready to attend ILE, do I need an OER?

A: Discussion:

Normally when an officer departs for an extended period, an OER is generated. There is new guidance regarding the Officer Evaluation Report and ILE. The new AR 623-3, Evaluation Reporting System dated May 2006 states:

Paragraph 3-48. Depart temporary duty, special duty, or temporary change of station

An OER or NCOER will be submitted on rated Soldiers by the rating officials in the organization from which the rated Soldiers depart when they depart on temporary duty (TDY), special duty (SD), or temporary change of station (TCS) to perform duties not related to the rated Soldiers' primary functions in their units; and, while on TDY, SD, or TCS, they serve under a different immediate supervisor for a period of 90 or more calendar days. However, this report is not required before departure on TDY for schooling (AER producing or otherwise).

a. In cases where it cannot be determined if such duty-related TDY, SD, or TCS will last for 90 days, a report may be submitted.

b. In cases when mandatory reports (Annual, change of duty/rater) come due while Soldiers are attending schooling (AERs counting as nonrated time on an evaluation report), this report may be submitted to alleviate the need for a mandatory report while at school. Also, in these circumstances an extended annual is an also an option (para 3-46).

c. A report is not authorized when the rated officer or NCO on TDY, SD, or TCS is still responsible to or receiving guidance or instruction from the chain of command of the parent unit or assigned organization.

d. An individual attached to an organization pending compassionate reassignment remains responsible to the parent unit and will not receive an evaluation report from the attached organization. A memorandum of input from the supervising officials of the attached organization to the Soldier's rating officials is mandatory (see table 3-1).

Table 3-1 also states that Periods of TDY or SD to attend school are exempt from the above requirements. Attendance at courses of instruction is evaluated on Academic Evaluation Reports and, as such, is counted as nonrated time on the next OER or NCOER.

The position of the OER Branch is:

An officer does not need to generate an OER prior to attending ILE unless his/her OER end date falls within the timeframe (change of rater or annual) while he or she is in attendance.

Even though an AER is completed and filed in the OMPF, the OER will also capture these dates with a "non-rated" code for schools (even though the AER is rated time). Unless the OER was generated prior to attending school (ILE), the order in the OMPF will be the DA Form 1059 (AER) and then the DA Form 67-9 (OER).

Here are some interesting OER FAQs:

Q) I have a board coming up soon, should I generate an OER?

A) How strong is your current record? Is the OER longer than 4 months and will it capture your performance in a positive light?

Q) My close out date ends a month after I return from ILE. Should I complete the OER than or should I close it out prior to starting ILE?

A) The regulation states you must generate the OER through your end date and capture the 4 months as non-rated time.

Q) My 12 month (Annual) OER is due during my last month in ILE. Should I complete this while in school or should I do it prior to departure to ILE?

A) This is optional. You can complete an 8 month OER prior to ILE attendance or you could complete the 11 month OER while in ILE with 3 months of non-rated. This might be difficult in getting the signatures processed in time.

Q: I am still confused and want to review other information regarding ILE?

A: Please access the Medical Service Corps Education and Training website to review the following:

ILE General Information Paper
ILE and OERs
ILE Course Enrollment and Funding Paper